



**Villages of Garrison Creek Board Meeting  
November 15, 2023, Sonbridge Community Center**

**Board Members Present** – Linda Olson, John Cress, Marie Evans, Mike Serra, Barbara Larson, Kurt Carlson

**Absent** – None

**Guests Present** – 11

**Welcome and Introductions** – President Linda Olson welcomed visitors and invited everyone to introduce themselves.

**Quorum** – Met.

**Minutes** – John Cress moved to approve the minutes of the October meeting as presented. Kurt Carlson seconded. Motion passed.

**Financial Report** – Marie pointed out the report is through October. Mostly finishing up landscaping. We pay the landscapers year-round. We will start a new contract in January. Several places there are minuses. The parliamentarian donated part of his honorarium to the Social Committee. The new accountant is on board. Jo Ann Brewer is working with Jim Hall this month. Next month she will be on her own. Jim has a lot of records and is looking for someone who can sort through the records to determine what to keep and document digitally. We are required to keep financial documents for seven years. We need to have a serious discussion about the overages due to the sewer issues. Marie Evans moved to accept the report as presented, John Cress seconded, and the motion passed unanimously.

Marie Evans moved that the new bookkeeper, Jo Ann Brewer, be added to the VGC bank accounts and remove Jim Hall as of December 31, 2023. John Cress Seconded. Approved unanimously.

**Committee Reports**

**ARC** – With the onset of colder/wet weather outdoor home projects have decreased. The late summer and fall saw many homes repainted, as supply levels

of product have increased after COVID.

**Social/Welcome-** The committee has been finalizing plans for the last events of 2023. Christmas in the Gazebo will take place, December 9th , Saturday at 2:00PM. This has been a popular event in the past. Luminaries will be set out around the Gazebo on December 23rd .

The fall has been the busiest time this year for home sales. We have delivered 4 welcome bags recently.

**Safety/Security-** We extend our thanks to Ray and the maintenance Committee for the refitting of the water drain at the Quail/Creekside intersection. It had been reported to our committee by a resident who observed a walker fall after stepping in the drain depression. This location will no longer be a hazard for walkers who must be on the road.

Janet Siviter stated that Increasingly people are not using the circle around the clock tower in the correct way.

Barbara Larson commented on a tripping hazard on SE Garrison Village way on the south sidewalk.

**Landscape / Reserve Study** – Ray Goff reported on the Reserve Committee and Common Area Landscaping & Maintenance committee. The full report is attached.

Mike Serra moved to approve expenses not to exceed \$1900.00 plus tax and charging to the operating budget line item 7606-12 “Maintenance-Non-Contract Walk trails to provide maintenance for Trails 1,2 &3. Marie Evans seconded. Approved unanimously.

John Cress moved to ensure that drains will be rotor rooted to ascertain whether additional drain cleaning other than annual cleaning of leaves and debris is required. Cost not to exceed \$1000.00. Mike Serra seconded. Motion Approved.

Storage shed access is limited to five people.

**Water issues** – Irrigation is off, so Kurt is beginning to monitor the flow.

Marie Evans moved the board authorize not to exceed \$2000.00 plus tax to further investigate the water system. Linda Olson Seconded. Motion Approved.

David Siviter had two questions concerning the water report. Are the numbers quoting gallons per minute instantaneous ? Is there a master valve on the outside of the meter to know it is zero, has it been calibrated? The city validated the calibration last April.

Janet Siviter is heading the elections committee for the annual meeting, and she needs more volunteers. Please contact Janet if you can help.

A tip jar will be at the annual meeting for TAL.

Jim Hall will be recognized before the meeting for his years of service.

Clarification of the cut off for proxies at the annual meeting was asked for. **No registrations will be allowed after 2:15PM, so be sure to arrive by 1:15 to allow adequate time to register.**

Monday night December 4 there will be an informational meeting at SonBridge at 6PM to answer any questions about the packet of information regarding the annual meeting.

**Annual Meeting, December 10, 2023, at 2PM at SonBridge registration is 1:15 to 2:15.**

**Next Board Meeting** – to be determined.

**Executive Session** – Marie moved that the board go into Executive Session for the purpose of discussing personnel, legal, and delinquencies. Linda seconded. Motion passed. No action requiring a vote was taken in Executive Session. Marie moved. Linda seconded to come out of Executive Session. Motion passed.

**Meeting Adjourned**