

**Contract: Denali Sun Consulting and
The Villages of Garrison Creek Master Property Management Association**

This agreement is for **Denali Sun Consulting (DSC)**, UBI# 604813908, to provide administrative services in the form of technical consulting and writing to **The Villages of Garrison Creek Master Property Management Association (VGC)**, UBI# 602287510.

DSC, through Kurt Carlson, shall provide at a rate of \$30/hour as requested by **VGC**:

- Research and review of Washington State Law for Homeowner’s Associations;
- Summary review of member comments;
- Revisions and re-drafts of draft Covenants, Bylaws, and other governing documents;
- Mark-ups as required for evolving documents;
- Summaries of document changes;
- Other agreed Association document requests;
- Advice for documents;
- Quarterly, or as requested by VGC, invoice with log of time spent;
- DSC is responsible for its general business expenses (licenses, self-employment taxes, Washington business taxes, operational supplies, etc.).

Note: Denali Sun Consulting is providing research, review, advice, and technical writing; any resulting documents should be reviewed as appropriate by an attorney.

VGC, as represented by the Board of Directors or their appointees, shall:

- Advise DSC of specific or general changes, review, revisions, re-draft, or draft of association documents;
- Designate specifically or generally who may authorize DSC efforts;
- Pay invoices within 30 days

This agreement is valid through December 2022 and may be extended by mutual agreement or terminated by either party with written notice.

_____ Date: _____

Name: Kurt Carlson

Title: Owner

Denali Sun Consulting

_____ Date: _____

Name: _____

Title: _____

The Villages of Garrison Creek MPMA