

Minutes
MPMA Board Meeting
June 4, 2012 6:30 pm Lions Club Meeting Room

Attendees: Don Coleman, Doug Botimer, Allan Fisher, Steve Haynal, Gregg Irland, David Shannon, Nancy Nichols by phone.

The meeting was called to order. A quorum was established and the agenda was accepted by unanimous consent.

Business:

The minutes of the May 7, 2012 were reviewed and accepted by motion and unanimous vote. The Treasurer's report was reviewed and accepted by motion and unanimous vote.

Visitors Comments: No visitors were in attendance.

Committee Reports:

Gazebo painting – Allan Fisher reported that the contract for the Gazebo painting has been signed. The four bids obtained on the same specifications ranged from \$1642 to \$3589. Reference checks were obtained regarding the contractor engaged and an assurance of quality was committed.

Gazebo benches – Allan Fisher reported that Neil McGinnis agreed to be project manager for this project. Neil and Doug Botimer agreed on a design and one bench was built by Neil and installed. Neil has agreed to build and finish the remaining five benches which will result in considerable savings on this project.

Roads – Don Coleman reported that the sealing of cracks voted at the May 7, 2012 meeting is to be completed this summer.

Bridges – Don Coleman completed and submitted an extensive permit application for this project. Specifications are needed so Gregg Irland can obtain bids for the contract.

Grounds – Suggestions regarding certain phases of the landscape contract were discussed. Don Coleman would like a volunteer either from the board or the villages to review and refine the landscape contract.

Storm Drains – A volunteer is needed to chart, monitor and supervise the cleaning and care of the storm drains. Nancy Nichols said as she welcomed people to the villages if she knew what volunteers were needed she would encourage people to become involved.

Water – Scott Towslee agreed to flush the water mains periodically as needed to assure water quality throughout the VGC.

Annual Meeting – Steve Haynal asked for suggestions for the meeting date. November 4 and 11 were suggested. Board members are going to check their calendars.

New Business:

VGC Social - Unanimous and strong appreciation was expressed for the successful efforts of Nancy and Mike Nichol's asparagus social. Nancy talked about suggestions for future events with the next one planned for the Fall.

2013 Contract renewals (SB, Diamond Cut) – Again, Don Coleman would like a volunteer to join him in reviewing and negotiating these contracts.

2013 Budget – Don Coleman has done some preliminary work on the budget with reference to the new reserve study and believes it might be possible to fund our operations, contingencies and reserves within our current income without raising dues next year.

Unfinished Business:

Insurance – David Shannon and Don Coleman presented options and findings. It was moved and voted unanimously to obtain American Family Insurance which will provide expanded coverage at a reduced cost. Liability insurance will be 2M with a 5M umbrella. It was agreed that after we received and reviewed the new policy we would cancel the current policy.

Document Changes – David Shannon presented the results of further study on document revisions. It was asked that he present the changes suggested in clear bullet points beside the current status of the point followed by the reason the change is needed. He agreed to do this and provide this information well ahead of the next board meeting. He requested that the board be ready to vote on these changes at the next meeting.

Delinquent Accounts – David Shannon lead a discussion of options regarding this issue. The following motion was made and passed unanimously – “Encourage phases to adopt bylaws. MPMA will provide guidance and assistance in collection of delinquent dues”.

Bank Accounts – All signatures have been transferred to current officers and the new financial assistant. A modest operating account can function with one signature. The large reserve accounts require two signatures to move funds.

Audit – It was moved by Don Coleman and adopted without objection that we should proceed with the engagement of Joseph H. Vandal, CPA, PS to conduct an audit.

CAI Reference Materials – Don Coleman reported on the materials that have been ordered.

Adjourned at 8:30 pm.

Respectfully Submitted

Allan Fisher, Secretary/Treasurer